



## FAQ: Community Connect - Knowledge and Community Platform

### Q&A: Contributors

#### **What is the purpose of participating in the online Knowledge and Community Platform?**

The Knowledge and Community Platform provides a space for research managers to exchange knowledge and ideas. The online platform strives towards strengthening an inclusive research management community through open discussions. Experts can share their views to shape the future of research management as a profession. After the discussions, the ambassadors will create a consensus document for their community. The final consensus document will be used to achieve the project objectives but will also be made public and shared with the European Commission, countries from across Europe and many other stakeholders.

#### **How can I sign up for the Knowledge and Community Platform?**

To gain access to the Knowledge and Community Platform, you have two options. you can join the RM Roadmap groups here: <https://earma.org/roadmap/11574/groups/>.

#### **How can I join RM Roadmap groups?**

To have an overview of existing groups click on '**RM Roadmap groups**'. In order to join groups you can either click on '**Join as Contributor**' located underneath the image of the group, the title or the image leading you to the different sections, giving you the opportunity to participate in discussions.

Also note, that contributors have the option to turn on the notifications for session announcements (highlighted in yellow in each of the groups), please make use of this feature by opting in.



## **How many groups can I join?**

There is no limit on group membership, you can join several groups. However, to guarantee fruitful discussions and good results, you are advised to only join the groups in accordance with your knowledge and experience, for example for the country communities, the country where you are living and/or working, and for thematic groups the position you work in. If you are part of a country community, you can also join a thematic group.

## **How do I contribute to a discussion?**

To contribute to a discussion, participants need to enter the RM Roadmap group of their choice. When you enter a group, you will see the name of the co-creation session, for example: Co-Creation Session 2: Who are research managers/skills and competences. You need to enter the co-creation session, read the information and the announcements from the ambassadors and scroll down to the «Comment» section. In order to add a comment insert the text and click on reply. To back up ideas with facts, links to websites or online articles can be added.

To keep the discussion section a space where people can exchange ideas keep the discussion professional and respectful, as outlined in the code of conduct.

The discussions are followed by a consensus document developed by the ambassadors assigned to a specific group.

## **What will be done with the results co-creation session?**

The consensus documents, along with the reports summarizing the outcomes of the co-creation sessions will be available on the RM Roadmap website [here](#).

## **Can I share additional resources such as documents?**

Additional resources cannot be posted by Contributors. Nevertheless, Contributors can insert links in the comment section to underline their ideas and keep the discussion going.

## **Is there a Code of Conduct for the participation in the online discussions?**

There is a Code of Conduct outlining guidelines to ensure a respectful and engaging environment for all participants. You can find it published in your RM Roadmap Country Community.



## **Who can I contact in case of technical issues?**

Every issues related to sessions or polls please contact your group ambassador outlined on the contact sheet. You can find it [here](#).

In case of issues with signing up or the log in please contact [earma@earma.org](mailto:earma@earma.org)

## **Where can I find the contact details of my group Ambassador(s)?**

Every country community and thematic community includes 1 or 2 Ambassadors and up to 2 Associate Ambassadors. The Group Ambassadors as well as Associate Ambassadors are listed in the RM Roadmap website. To view the contact details of the Ambassadors, click [here](#).

## **Is there a limited time to contribute to the discussions?**

The timeframe for the discussions is 5 working weeks, followed by the work on the consensus documents done by the Ambassadors. See timeline for Co-creation session 2 [here](#).

## **Is there a word limit in the online comments area?**

There is no word limit in the online comments area to ensure a valuable discussion.

Please note that you can use formatting in the comment section for example numbering, insert a table, include links to highlight your argument etc.

## **When will the consensus document be available?**

The consensus document will be uploaded by the Ambassadors after 3 working weeks. To get an overview of the time frame, see timeline for Co-creation session 2 [here](#).

## **Can I express myself in the official language(s) of the country community?**

It is possible to express yourself in one of the official languages of your country community. Please follow the instructions of your national ambassador(s) in the announcement in the Knowledge and Community platform. Please be aware that all of the consensus documents need to be drafted and published in English. Please keep the discussion in English within the thematic groups.